**Pailton Parish Council**

**Minutes of the Meeting held on Monday 23 October 2023 in Pailton Village Hall**

Present:

Councillors: Tony Gillias (Chair, TG), Tina Simpson (Vice Chair, TS), Kristian Shaw (KS)

Mark Foxon (MF)

In attendance: Leona Bendall, Clerk & Responsible Financial Officer (clerk)

Also present for parts of the meeting were five parishioners.

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| MinuteRef |  | Action |
| 1/23.10.23 | **Chairman’s Welcome and Apologies for Absence**Councillor Gillias welcomed all to the meeting and noted the absence of Cllr Law. |  |
| 2/23.10.23 | **Declarations of Interest**These were given by Cllr T Gillias, as a Councillor for Rugby Borough Council (RBC) and Chair of RBC’s Planning Committee and Cllr Kristian Shaw as holder of the contract for the amenity grass cuts in the village. |  |
| 3/23.10.22 | **Standing orders were suspended to allow members of the public to address the meeting** * A parishioner asked if the meeting could provide clarity on the ownership of land between the Old Telephone Exchange, which he has just purchased and fencing to the former Ex Service Men’s Club. TG explained that ownership was in dispute and a legal case to determine ownership was in progress.
* A parishioner raised concerns on a blocked drain on Rugby Road and it was agreed that he would send a photograph of this to the clerk who would report it to WCC.
* Mr Fowkes who is leading on the volunteer Speedwatch project, explained his latest set of observations and how these are reported to the police who do send letters to drivers who are caught on camera driving above 36mph. Councillors really appreciated the Speedwatch work and TG asked that their thanks be passed on to all volunteers.
 | Clerk |
| 4/23.10.23 | **Resumption of Standing Orders** |  |
| 5/23.10.23 | **To approve the minutes of the meeting held on 25 September 2023.*** These were approved and signed as a true record of the meeting.
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| 6/12/23 | **Matters Arising from previous meetings – not covered elsewhere on the agenda.*** Nothing raised but TG advised that he is spending a day with the Borough’s chief cleansing officer and would point out some of the issues that if addressed could reduce the risk of flooding in the villages.
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| 7/23.10/23 | **Information Reports**1. **County Council AW**
* No report this month.
1. **Rugby Borough Council, TG**

 TG spoke about the following:* RBC’s active participation in a multi authority state of the art recycling centre that would generate an income for RBC and boost recycling. This highly automated centre was also able to remove contaminated items which is generally a big problem for recycling centres.
* He attended the latest Magna Park community liaison group where Mrs Jeffries advised that she was pursuing HGVs that appear to take short cuts through the surrounding village -which have been notified by the clerk.
* On planning he advised that the Mere Lane HGV centre will go ahead – and they are waiting for a tenant before agreeing reserved matters. This is on a better site that should not generate extra traffic through the villages. The Council’s issues and options paper, the foundation of Rugby’s next Local Plan, will be going out for consultation shortly and that everyone is being urged to attend local presentation on Fraser’s proposal to develop an enormous corporate hq/distribution centre on greenbelt land.
1. **Village Hall Trust, LF**

On behalf of the Trust, LF spoke about the following:* Ian Dew had restored stonework around the Hall which a group of volunteers will paint – weather permitting.
* The Christmas Light Switch-on is being promoted in Round the Revel and Lesley is liaising between church, and TG. TS who present a wreath (ordered by TG) on behalf of the Parish Council.
1. **Playing Field Working Group and Footpaths, KS**
* The outcome from the ROSPA safety inspection is awaited. LF confirmed before the meeting that the project evaluation for the grant awarded to provide new equipment in 2021/22 has been submitted.
* TG reported he had spoken to one of the blocked footpath owners who assured him this will be addressed. KS to provide information on the other blocked footpath next to the White Lion and the Clerk to write and ask that this be addressed.

. | KS/clerk  |
| 8/23.10.23 | **White Lion Project Update**1. TS gave an update on the Consultation Evening – Wed 18 October which was attended by 50 people on a very wet and windy evening.
* Oscar the dog video ATV 1975 news story showing many buildings in the village including the white lion and many people who are no longer with us but were remembered by many present.
* Kate Andrews gave an excellent presentation about history and heritage of the building . 16th Century farmhouse, brewhouse rather then stable block, old newspaper cuttings showing a ball for the Oddfellows society etc. Lots of artifacts on show for all to look at.
* Aidan Ridyard from BFF architects explained how the heritage of the building affects his designs, has to leave the wall painting and old door and staircase so the heritage is being well protected. We really are saving a very valuable building. He also showed how he had listened to suggestions from the previous meeting re carparking and has provided 2 pull in parking places. All of the designs were available to look at and some stayed to chat to Aidan about them.
* Nicola Dyer the PM from Greenwood projects gave an overview of timetable budget and costs. These documents were available on the boards around the room to look at and discuss with Nicola.
* At the meeting TS explained all the volunteering opportunities available for this community project. Community gardens, short shifts in shop, stripping and decoration of building , construction and fitting of shop interior, volunteer to run a 200 club, help with social media and marketing, volunteers to be interviewed about your memories of the pub and village. .
* All attendees were asked to complete a questionnaire, 44 were completed, valuable evidence /data to show what the village wants from this project. This data will be analysed and be reported on the evaluation document as part of the stage 2 submission.
* A dot chart was available for everyone to show where they may be most likely to volunteer to help in the project.
* A lively question and answer session followed, with questions on the design, where the kitchen was as an example and on the figures, it was clearly explained that the figures were still being worked on as a live document in readiness to be submitted to NLHF on 17 November for the stage 2 submission.
1. TS gave an insight into the depth of work underway, talking about a meeting with the business consultants on Friday at 6pm for 2 hrs another one tonight at 9pm after this meeting.
* The Working Group are meeting with NLHF and business consultants on Friday at 10am. We understand that people are interested in figures but an overview was provided until the figures are finalised, then they will be made available to the public. The PC have to read and then vote on the documents (there are a huge number of documents to go through) for the stage 2 submission, before they are submitted on 17th November. The sort of things we are discussing at present with the business consultants is timings of opening and staffing ratio for all, the different elements of the project. We have a catering expert guiding us on what equipment we will need to consider.
* The plan is for the shop in the brewhouse to open first in April 2025, the downstairs of the pub, restaurant and bar in Nov 2025 to get Christmas trade, then the accommodation on second and third floors in Feb 2026.
* It was pointed out a couple of times that the NLHF will not give us £2.8 million if our business plan is not up to scratch. The consultants we are employing on this project are experts they work on similar and much bigger projects all the time, so we trust in their expertise.
* All of our efforts are now going into the document for the stage 2 submission, ensuring they are all complete are of a high standard and are ready on time , ready for PC to check through . Once the submission is in we then have a break until March when we will hear the decision on our application. So far we have accrued over 2,000 volunteer hours.
1. Our Solicitor has just sent the first draft of the legal agreement between CIC and PC and the CIC articles .
2. Our fundraising consultant is busy preparing applications for various funders. One is the Rugby Group Benevolent fund, if anyone in the village currently works for CEMEX or has worked for Rugby Cement in the past, it would be great if you could contact Tina , as being able to make a link with someone working/ having worked for, for the company and the project would help us to obtain funding. Many of the funders apply a strict time on how the funds are spent , usually with in a year of being given, so we cannot apply until nearer our start date.
3. On local Fundraising – next event is a quiz on Thursday 26th only 3 tables left , please do come and try the quiz it is great fun.
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| 9/23.10.23 | **Finance and Governance**1. The clerk asked the meeting to note the information she had provided on restating the September cash book, this and the forecast to end of October was approved.
2. The following invoices were approved for payment:

- Clerk’s October Salary - £301.18; HMRC October - £75.30; Npower Q2 for electricity for street lights - £354.09**White Lion** Public Works Loan Board, £12,468.26; -E-on standing charge - £31.50; Burrell Fischer Foley, design services - £8,640 Greenwoods, Project Management - £2,106; Alison Berwick, fund raiser -£2000; Caneparo, traffic planning - £500; DCA, business planners -£5400; Crestwood Environmental, bat & bird survey, £3190.1. The clerk reported that she had now obtained a fixed price quotation from Utility Aid for electricity for Street Lights that offers a saving of 23% on Npower’s increased charges. Clerk to circulate full details to councillors to consider with a view to making a decision before the end of October.
 | Clerk |
| 11/23.10.23 | **Planning Applications and Matters for Consideration**1. No new planning issues this month but the meeting was reminded of the planning conditions attached to the Old Telephone Exchange.
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| 12/23.10.23 | **Ongoing Village Matters**1. Telephone Box Renovation – volunteers have stripped back and painted the box, a new door has been made and KS will order toughened laminated glass to complete the work. After this the defibrillator will be put back in the box.
2. Highways Working Group – once the WCC speed and volume tests have been completed the group will meet and consider these and the speedwatch group tests and make recommendation to Council about the Magna Park funded traffic improvement scheme. TG has also spoken to the farmer about the debris left by the road/chicane on Lutterworth Road, from their farm. He will pursue the idea of the farmer cleaning this area at regular intervals.
3. Street Lighting – TG has replaced a lamp in Brookside at a cost of circa £250 compared to the E-on quoted repair of £2000. The light outside the Telephone Exchange is completely swamped by a large Lime tree that obscures all light. KS agreed to look at this and see if this is something he could deal with or needs a specialist contractor.
4. Ex Service Men’s Club – nothing new to report
5. Replacement of damaged bins – the clerk circulated designs, prices and sizes of some bins that might be suitable. TG and others to check sizing and fixings so that a decision on replacement bins could be taken at the next meeting.
6. The clerk has all the paperwork to change the license holder from the former clerk to Cllr Shaw – she will complete the paperwork, including getting the former clerk’s consent, pay the fee and ask KS to sign the relevant forms.
7. TG is arranging wreaths for Remembrance Sunday. TS will deal with this on the Sunday as TG will be in Monks Kirby.
 | TGTGKSALLClerk/KSTG/TS |
| 13/23.10.23.  | **Correspondence*** Nothing new to report.
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| 14/23.10.23 | **Additional items for next meeting*** Decisions on
	+ New contract for electricity for street lamps
	+ Replacement bins for the four damaged refuse bin
	+ License for the White Lion
	+ Approve documentation for NLHF Stage 2 submission
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| 15/23.10.23 | **Meeting Dates**The next meetings will be on 13th November, 27th November 2023 and 18th December 2023 |  |

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Chairman of the Parish Council

Anthony Gillias 13 November 2023