**Pailton Parish Council**

**Minutes of the Meeting held on Monday 22 April 2024 in Pailton Village Hall**

Present:

Councillors: Tony Gillias (Chair, TG), Kristian Shaw (KS) Mark Foxon (MF), Stuart Law (SL)

In attendance: Leona Bendall, Clerk & Responsible Financial Officer (clerk)

Also present for the meeting was one parishioner

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| Minute  Ref |  | Action |
| 1/22.04.24 | **Chairman’s Welcome and Apologies for Absence**  Councillor Gillias welcomed all to the meeting. Cllr Tina Simpson had previous given her apologies for this meeting. |  |
| 2/22.04.24 | **Declarations of Interest**  These were given by Cllr T Gillias, as a Councillor for Rugby Borough Council (RBC) and Chair of RBC’s Planning Committee and Cllr Kristian Shaw as holder of the contract for the amenity grass cuts in the village in 2024. |  |
| 3/22.04.24 | **Standing orders were suspended to allow members of the public to address the meeting .**  No items were raised. |  |
| 4/22.04.24 | **Resumption of Standing Orders** |  |
| 5/22.04.24 | **To approve the minutes and financial papers of the meetings held on 25 March and 15 April 2024.**   * These were proposed by MF seconded by TG and approved by all. They were signed by the chairman as true records of both meetings. |  |
| 6/18.12/23 | **Matters Arising from previous meetings – not covered elsewhere on the agenda.**   * Clerk advised that Severn Trent have now cleared the blockage from the manhole/pipe that was spewing sewage on to farm land and a footpath. They are installing remote sensors to monitor the flow and ensure that any future problems are reported early. |  |
| 7/18.12/23 | **Information Reports –**   1. **County Council AW sent his apologies** 2. **Rugby Borough Council, TG**  * TG advised that because of pre-election purdah he is limited to what he can say but felt that Rugby’s Food & Drink Festival went well and reminded councillors that there will be a bike festival on 19th May. * TG thanked Lesley French for her excellent catering after the village litter pick on 13th April, that went very well.  1. V**illage Hall Trust, LF**.  * Working is beginning on the 2024 Fete and is going well. * The first bingo event only attracted a few attendees, but the feeling was that this was a fun event but will be evaluated further by the Trust. * Saturday café (s) continue to be very well attended and highly regarded. * Next Live and Local is a highly rated folk singer on 19th May. |  |
| 8/22.04.24 | **White Lion Project Update**   * KS advised that the Working Group remained cautiously optimistic and it is hoped that the decision will be notified after the local elections – so 6th or 7th May. * There are two fund raising events in May and a Garden Party on 8th June 2024. |  |
| 9/22.04.24 | **Finance and Governance**   1. The clerk asked the meeting to approve the final cash book report for the full year to 31 March 2024 – this will form the basis of the 2024 audit which will be held on 29 April 2024. This was proposed by TG and seconded by MF and approved by all. 2. The clerk then asked the meeting to approve the first cash book report to the end of April 2024 and note/approve the following payments: Clerk’s salary – £312; HMRC - £78.00; E-on standing electrity charge for White Lion and £63.00 for March and April; Walc 2024 subscription - £218.40. Contribution of £225 towards printing costs for Round the Revel; E-on Next repair of 3 street lights outside – 19 Brookside, 20 Rugby Road and 9 St Denys View. These were approved by all. The clerk was authorised to pay for the replacement street light as the substantial element of the insurance claim (over £1700) has now been paid. 3. She advised that the work to change emails address for the clerk and councillors, to an official ‘gov.uk’ was progress and this will change along with the domain name for the website. This work is part of the new instructions from the Cabinet Office. 4. Clerk advised councillors that she would circulate the ‘expenses form’ that has to be completed and returned to RBC even though we have an uncontested election. The Council has consent from RBC to co-opt Cllr Foxon after   7 May 2024 | Clerk  Clerk  Clerk  All |
| 11/22.04.24 | **Planning Applications and Matters for Consideration**   1. TG advised that a date is still awaited for the planning application on the Old Telephone Exchange. 2. A new application for a Certificate of Lawfulness to regularise the use of greenbelt land as garden land had been previously circulated. The meeting discussed this and felt that it was important to be consistent and as it had previously objected to two other very similar applications from adjacent properties, it should object. The reason behind the objection is that once this is ‘garden ground’ it could be easier to develop on. Clerk to respond. | Clerk |
| 12/22.04.24 | **Ongoing Village Matters –**   1. Playing Fields and Footpaths – KS  * The new climbing frame is installed and is being well used. Other tasks for the working group include replanting daffodils and killing off moss on the grass. * The working group is keen to apply for a grant to pay for a community orchard and will send details of size, location and trees to the clerk to start the application process. * Reels to go in the playpark need to be collected and installed to provide interesting play areas for children.  1. Highways Working Group and Traffic calming– TG    * 1. The VAS continues to be moved around the village and data collected by volunteers. It was suggested by TG that to stop motorists complacency – the signs should be reversed next time they are moved. This should make motorists pay more attention to their speed.      2. Nothing new to report on traffic calming measure until the WCC test results are in – and TG expressed his frustration that the tests have not been carried out properly ie the ‘cans’ were in the wrong places and broken pipes that TG reported to G Stanley have not been addressed. TG was concerned that the data produced may not be robust.      3. Likewise the position of the new signs for HGV drivers warning them not to cut through the villages is still not agreed.      1. Ex Service Men’s club – TG   Nothing new to report.   1. New Litter bins   It was agreed to purchase three bins in green – now we have RBC approval to use these bins. Fixing of the larger bin by the telephone box was agreed to be via bolts into the path surface.   1. It was noted that the hedge outside the Laurels on Rugby Road has encroached over the pavement and pedestrians need to walk in the road. SL said he would talk to the resident and offer support (if needed) to cut the hedge. 2. The fencing alongside the rear of 9 Coventry Road was again discussed as being dangerous to pedestrians and motorists. The resident has previously agreed to rectify the issue but has done nothing. It was agreed that the clerk should report this to RBC’s Environment Health Team. 3. Cllr Shaw raised the issue of flooding risk and if the requests for support from the WCC had resulted in any action. Clerk to repeat our concerns and request that this is addressed. | KS/Clerk  SL  Clerk  SL  Clerk  Clerk |
| 13/22.04.24. | **Correspondence/Other matters**   * Nothing new to report |  |
| 14/22.04.24 | **Additional items for next meeting**   * Approve papers and submission for the 2023/24 AGAR. * Review and consider the policy framework * Post election administration. |  |
| 15/22.04.24 | **Meeting Dates**   * The next meetings will be on 13 May. This will be the first meeting after the election … followed immediately by the Annual General Meeting of the PC. * The annual meeting of the Parish (or Parish Assembly) will be on 20th May with the agenda as published in Round the Revel. |  |
| The meeting closed at 8.45 | |  |

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Chairman of the Parish Council

Anthony Gillias 13 May 2024