**Pailton Parish Council**

**Minutes of the Meeting held on Monday 13 May 2024 in Pailton Village Hall**

Present:

Councillors: Tony Gillias (Chair, TG), Tina Simpson (Vice Chair, TS), Kristian Shaw (KS)

Stuart Law (SL) – Cllr M Foxon joined the Council after item 7.

In attendance: Leona Bendall, Clerk & Responsible Financial Officer (clerk)

Also present for the meeting were two parishioners

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| Minute  Ref |  | Action |
| 1/13.05.24 | **Chairman’s Welcome and Apologies for Absence**  Councillor Gillias welcomed all to the meeting. There were no apologies for absence. |  |
| 2/13.05.24 | **Declarations of Interest**  These were given by Cllr T Gillias, as a Councillor for Rugby Borough Council (RBC) and Chair of RBC’s Planning Committee and Cllr Kristian Shaw as holder of the contract for the amenity grass cuts in the village. |  |
| 3/13.05.24 | **Standing orders were suspended to allow members of the public to address the meeting.**   * It was agreed that the clerk should report the very large pothole on the entrance to Stretton under Fosse outside the prison office college as this was dangerous. |  |
| 4/13.05.24 | **Resumption of Standing Orders** |  |
| 5/13.05.24 | **To approve the minutes and financial papers of the meeting held on 22 April 2024.**   * These were proposed by KS seconded by TS and approved by all. They were signed by the chairman as a true record of the meeting. |  |
| 6/13.05.24 | **Matters Arising from previous meetings – not covered elsewhere on the agenda.**   * KS asked that the Clerk should remind WCC and Cllr AW that a site visit to inspect the differing levels between road and drain outside 47 Lutterworth Road, needs to be arranged. |  |
| 7/13.05.24 | **Information Reports – Post Election Administration**  Information reports were not tabled for this meeting because of the need to deal with post election matters.  **TG** however informed the meeting that RBC remains an authority with no overall control but that the Conservatives remained the largest party.   * The clerk invited the four councillors that stood for election to return their Election Expenses direct to Rugby Town Hall. * TGproposed that Mark Foxon join the Council as a   co-opted member, this was seconded by SL and approved by all.   * The clerk invited all five councillors to sign their Code of Conduct Reports, in the relevant place. She will keep these on file – and they would retain the detail for future reference. * The clerk asked all five councillors to complete their Declarations of Members Interests to her electronically – she will keep a copy on file and send copies of all to the elections team at RBC. |  |
| 8/13.05.24 | **White Lion Project Update and report on next steps including a village celebration**  We are thrilled to announce that we have been awarded £2,040,170, towards the delivery stage of the Save the White Lion Project, from National Lottery Heritage Fund, with thanks to lottery players. This project will help repair, restore, and transform The White Lion into a wonderful community hub (not just a pub) for the village and wider community. Flyers have been delivered to all houses in Pailton. A Press release has been sent to Coventry Evening Telegraph, Rugby advertiser local BBC and ITV news and local radio.  We would very much like to celebrate this fantastic news with all villagers and supporters and invite you to come and meet the team and to find out more about the project on Saturday 8th June – in garden (marquee) of Pailton House- 5.30pm onwards. There will be a complimentary drink for everyone. We will also have a licensed bar on site. It is very important to let Tina know on 07703963775 if you intend to attend, so we can judge the number of drinks to stock, just ring or leave a message with you name and address.  Also, earlier on that day we are having our annual Garden Party fundraiser, 1-4pm same venue. £20 adult £10 Child to include main course and dessert. Marquee, Licensed bar, Raffle. No tickets on door. Ring Tina as above to book tickets, giving your name, contact details and any dietary requirements. Tickets are on a 1st come 1st served basis, and will be restricted in case of inclement weather, so order quickly to avoid disappointment. Flyers delivered to all houses in Pailton.  The NLHF grant is 70% of the total needed, we have other applications in, and more to apply for. COF application is in we are awaiting outcome. Many funders require you to spend the money within 12months of the award, so we need to be careful when to apply. We will keep you posted re outcomes. Our aim is to raise £40,000 via community fundraising, so please do support us in any way you are able. This is a community project for the benefit of the whole community. We run a monthly quiz, annual garden party and afternoon tea events, we will be running the Little White Lion bar at Pailton Fete and will shortly be starting a 200 club. So, plenty of opportunities to support this great cause. Donations of raffle prizes are always very welcome as are offers to help at any of our events, just let Tina know as above.  Warwickshire Social Fabric fund said No to our EOI on the basis that we were not in an allocated area of deprivation. Alison Berwick our fundraising consultant is preparing an updated chart to show our current fundraising position.  We have a meeting at the end of May with NLHF where we hope to be given permission to start our project.  We have been asked many times when people will be able to actually see something happening on site. Once we have permission to start, we can then get all our consultants back on board from the break clause. We will the be concentrating on getting the design up to RIBA 4 and procuring a main contractor who is experienced in working on heritage buildings and NLHF projects. The timings for opening depend on many things, how soon we get permission to start from NLHF, how soon we are fully funded, what the contactors find when work begins.  Everyone can now follow our story in words and pictures on X (formerly known as Twitter) Facebook and Instagram.  We completed a repair to one of the windows where a board had fallen out due to rotten window frame. We also added a padlock an outside door. The external fence has been tightened up between sections and where it joins the wall of the next door property.  TS then handed the clerk for her record a copy of the signed CIC agreement by all parties. | TS |
| 9/13.05.24 | **Finance and Governance**   1. The clerk asked the meeting to note the cash report for April that she had updated and note the interim report for May. This will be updated and circulated to all members for approval of all payments by the month end: these to include the following payments: Clerk’s salary – £312; HMRC - £78.00; RBC – E-on standing electrity charge for White Lion, Internal Auditors Fee of £240, the DD payment to SSE for street lighting.   TG asked the meeting to approve the purchase of 3 hanging baskets for the village centre at a cost of £120 –  this was approved by all.  The clerk was authorised to spend £780 on 3 new refuse bins as detailed in point 10.d.   1. The clerk asked all councillors to accept the Internal Auditor’s Report, which had been previously circulated – and agree to implement its recommendations. This was approved by all and payment authorised to the Auditor. 2. All councillors had considered the Annual Governance Statement from the AGAR (Annual Governance and Accountability Report) and the clerk asked the meeting to approve each of the points on Section 1 of the document. 3. This was proposed by TG and approved by all for submission to the External Auditor and signed by the chairman. 4. All councillors had considered the Accounting Statements which had been previously circulated in draft format and verified through the Internal Audit process. These were presented to the meeting, having been signed by the clerk. TG proposed these be accepted, this was seconded by TS and approved by all.   ii. This was then signed by the chairman for submission to the External Auditor.   1. The notice for the Exercise of Electors Rights running from 3rd June – 13 July had been previously circulated to all councillors and was proposed by TG, seconded by KS and approved by all. | Clerk  Clerk  Clerk  Clerk  Clerk  Clerk  Clerk |
| 11/13.05.24 | **Planning Applications and Matters for Consideration**   1. Nothing to consider this month. |  |
| 12/13.05.24 | **Ongoing Village Matters –**   1. Playing Fields and Footpaths – KS  * KS reported that the new climbing wall is popular and work is underway to produce a scale plan for a community orchard and a fence and gate to separate it from the playing area. * KS passed over the monthly inspection reports of the playing field for adoption as part of the minutes of this meeting * Footpaths are all clear with the exception of the path Rxx, which is blocked. The land is owned by Mr Haynes of 55 Coventry Road. As previous attempts to persuade him to clear this have not worked – it was agreed to report the matter to WCC Footpath Officer for help.  1. Highways Working Group and Traffic calming– TG   TG will give a detailed updated on this at the Annual Parish Meeting on 20th May 2024.     1. Ex Service Men’s club – TG   Nothing new to report.   1. New refuse bins   The clerk has ordered the large round bin in green to go by the phone box and sought authority to purchase two small similar bin for the posts outside 28 Coventry Road and 9 Rugby Road. The purchase of the bins was proposed by KS, seconded by MF and approved by all | KS  KS  Clerk |
| 13/13.05.24. | **Correspondence**   * Nothing new to report |  |
| 14/13.05.24 | **Additional items for next meeting**   * Feedback and action from Parish Annual Meeting (or Assembly) |  |
| 15/13.05.24 | **Meeting Dates**   * The next meetings will be on 24 June 2024 and 22 July 2024 |  |
| The meeting closed at 8.45 | |  |

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Chairman of the Parish Council

Anthony Gillias 24 June 2024