**Pailton Parish Council**

**Minutes of the Meeting held on Monday 24 June 2024 in Pailton Village Hall**

Present:

Councillors: Tony Gillias (Chair, TG), Tina Simpson (Vice Chair, TS) Kristian Shaw (KS) Mark Foxon (MF),

In attendance: Leona Bendall, Clerk & Responsible Financial Officer (clerk)

Also present for the meeting were two parishioners

|  |  |  |
| --- | --- | --- |
| Minute  Ref |  | Action |
| 1/24.06.24 | **Chairman’s Welcome and Apologies for Absence**  Councillor Gillias welcomed all to the meeting. Cllr Stuart Law had previous given his apologies for this meeting. |  |
| 2/24.06.24 | **Declarations of Interest**  These were given by Cllr T Gillias, as a Councillor for Rugby Borough Council (RBC) and member of RBC’s Planning Committee and Cllr Kristian Shaw as holder of the contract for the amenity grass cuts in the village in 2024. |  |
| 3/24.06.24 | **Standing orders were suspended to allow members of the public to address the meeting .**  A parishioner enquired if the PC knew when hi-speed/fibre broad would be coming to the village as he was concerned that Pailton has been missed in the roll out. TG explained that this would not be the case but he would bring this to the attention of Councillor Leigh Hunt – who deals with this in her day job. He also advised the resident to chase BT for this as ultimately it is their responsibility. | TG |
| 4/24.06.24 | **Resumption of Standing Orders** |  |
| 5/24.06.24 | **To approve the minutes and financial papers of the three meetings held on 13th and 20th May.**   * These were proposed by MF seconded by TG and approved by all. They were signed by the chairman as true records of all meetings who noted that the papers for the APM on 20 May will need to be approved again at the APM in 2025. |  |
| 6/18.12/23 | **Matters Arising from previous meetings – not covered elsewhere on the agenda.**   * Nothing to report |  |
| 7/18.12/23 | **Information Reports –**   1. **County Council AW sent his apologies** 2. **Rugby Borough Council, TG**  * TG advised that because of pre-election purdah he is limited to what he can say but wanted the meeting to know that control of the Borough Council has moved from the Conservative to a Lab-Lib coalition. * A new flood liaison group (FLAG) has been established by RBC and he will make contact to see if they can help with our culvert issues. * TG also mentioned that land in Monks Kirby has been sold to a local developer and that a gypsy and travellers’ camp at Foxon’s Corner should have been vacated now … but it seems this is not happening.  1. V**illage Hall Trust, LF**.  * No report this meeting. |  |
| 8/24.06.24 | **White Lion Project Update**   * **TS** gave a detailed updated to the meeting which is attached as appendix 1. |  |
| 9/24.06.24 | **Finance and Governance**   1. The clerk asked the meeting to approve the draft cash book report forecast for the month end to 30 June 2024 – She will update this at the month end. This was proposed by TG and seconded by MF and approved by all. 2. Cuttlefish Media has sent examples of their new website designs and if we agree to a new contract they would implement a similar design for us at a cost of £635 plus VAT that is only just above the price we had paid previously to 2Commune simply to maintain the old site. Elements of this invoice are non recurring – for example they will for one year, continue to provide a link to the old website address. Previously circulated example of websites were approved and the cost accepted. The clerk then asked the meeting to specifically approve an invoice for Cuttlefish Media, for £63.42 in respect of their work on moving website and emails to .gov.uk – a requirement from the Cabinet Office. Acceptance of both costs were approved by TG and seconded by MF. | Clerk  Clerk |
| 11/24.06.24 | **Planning Applications and Matters for Consideration**   1. Two applications were considered R24/0486 and R24/0364. The meeting discussed these and it was agreed that the PC had no comments to make on either. 2. It was noted that an appeal has been submitted in respect of a new house in the grounds of 15 Lutterworth Road – the PC has yet to be advised but the clerk will inquire now. | Clerk  clerk  clerk |
| 12/24.06.24 | **Ongoing Village Matters –**   1. Playing Fields and Footpaths – KS  * KS reported that he has been approached by a contractor who may be willing to cut the playing field grasses and he will follow this up. But in the meantime Colin Downes continues to provide support.  1. Highways Working Group and Traffic calming– TG    * 1. TG presented variations on the traffic calming scheme prepared by WCC in Jan 2023 and put on hold in May 2023. He is concerned that if we don’t agree something the funding will be re-allocated. After some discussion when it was agreed that neither the original scheme nor TG’s V2 were acceptable because of the impact on the village environment, it was agreed to ask for the following changes to be implemented.      2. A Village Gateway sign to be installed just before Yew Tree Farm entrance on Rugby Road – and the wording of all gateways signs to read “please drive slowly”      3. Reinstate double white lines to be painted on approach to both chicanes      4. Signs warning of speed cameras removed from the middle of the village to the chicanes and one extra positioned by the Rugby road gateway      5. All posts to be new galvanised posts.      6. The following were **not acceptable** – new slow markings painted on the roads and yellow backed speed signs anywhere inside the village 30mph zone and only acceptable on the external approaches.      7. Not included in the current scope but TG illustrated a current problem and arguing and putting pressure on Leicestershire CC to cut back overgrown signage on the approach from the A5 to Magna Park Central main road large directions signs … and to include ‘Not suitable for HGVs’ on signs pointing towards Pailton.      8. KS reported a new pothole emerging outside Top Farm on Coventry Road and clerk to report.      9. KS further reported that the new lamp post in not providing sufficient lighting for the chicane and it was agreed that the clerk should take this up with E-on who provided and installed the light 2. Ex Service Men’s club – TG   Nothing new to report.   1. Fete   KS reported that plans were going well and help was needed to put up marquees etc on Saturday and Sunday morning but in particular help was needed to take down and remove Fete signs, marquees etc after the event on Sunday .   1. Cllr Shaw advised that WCC were waiting on TG to set up another meeting to inspect the drainage. | SL  Clerk  Clerk  All |
| 13/24.06.24. | **Correspondence/Other matters**   * KS reported the issue of very poor and ‘rare’ grass cutting in Brookside by RBC that made it look worse compared to the work by our Amenity contractor. Clerk to contact RBC and raise concerns. * The Enforcement Team have confirmed that the large sign outside the dentist is not illegal and it will not be illuminated, however councillors felt that it was still unacceptable and not in keeping with the village. Clerk to write and ask them to consider replacing and/ or moving it. | Clerk  Clerk |
| 14/24.06.24 | **Additional items for next meeting** |  |
| 15/24.06.24 | **Meeting Dates**   * The next meeting will be on 29 July 2024 |  |
| The meeting closed at 9pm | |  |

………………………

Chairman of the Parish Council

Anthony Gillias 13 May 2024

Appendix 1 – Tina Simpson’s White Lion Report to the meeting

* EVENTS –

**Garden party and celebration event -** Sat 8th June – we raised £2.087.52 -thanks to all those who supported us. 72 people attended.

**Pailton Fete –** Little White Lion bar – Sun 7th July –

**Painting at Pailton Hall –** Saturday 20th July and Friday 26th July – 10am -6pm – FLYER

**Pailton Art Fest** – Up to 22 stalls of artists and craftspeople selling their creations - FLYER

Sat 10th August - 11am -8pm (cocktails music and food 6-8pm)

Sun 11th August **–** 10am -3pm Pailton Hall Garden

**Quiz** – Thursday 22nd August

**Afternoon Tea and pub Games night** – Sunday 25th August Pailton Hall garden - FLYER to follow soon

ALL advertised in R and R

* FUNDRAISING –

Local

Quizzes so far this year – 6 quizzes we have raised £735.13.

We have 5 more quizzes this year.

Total fundraising this year so far is - £2,802.75

We need to raise £30,000

200 club – soon

Buy a brick – considering opportunities here

Donations from public

Totaliser – outside pub showing total at regular intervals.

Alison Berwick Fundraising consultant- The CIC had an online catch-up meeting with Alison and Graham Tait our new Project Manager (huge thanks to him for doing this meeting as he is still on break clause) Outcomes were –

COF – waiting until after general election.

Magna Park – Lutterworth Area community fund- will chase up

Pilgrims Trust – application in for £20,000 outcome September.

Heart of England Community fund – up to £10,000 available – 12 months spend – apply later in summer. PC cannot apply only CIC

FCC Community fund (landfill) up to £100,000 available PC can apply – for outside spaces – brewhouse.

Local Companies – chase up Rugby Cement benevolent fund.

RBC – Community support grant £10,000 Sports action fund £5,000 Town centre Growth fund £10,000 – Alison will look at.

New opportunities

Community Green Spaces Fund up to £75,000 – DEFRA – outside spaces

Npower Business solutions Foundation – up to £100,000 PC not eligible Alison enquire about CIC

7Trent Community Fund – up to £200,000 need match funding 10%- PC can apply 24 months spend

We are also looking into crowd funding.

* Permission to Start form – 0nline Tina completing.

**Additional Grant Conditions** – Local Authority Grantee – Leona completed

**Letting Clause – read**

**Restriction On Title** – Read - PC must apply to Land registry for a restriction to be entered. A solicitor must forward updated Office copies once the restriction has been registered at HM Land Registry as soon as possible.

**What organisation must do** –

**Subsidy Control** – Robyn has completed this.

* Nicola Cadwallader from David Cadwallader – specialist community tax accountant

CIC had 1-hour free online meeting – outcomes were.

PC is an asset locked body – so works within our articles.

During delivery period PC is the body that pays all bills.

CIC will donate any surplus to PC at end of financial year (31st dec).

Any VAT the CIC attracts and can’t claim back because it is not registered, it can claim this back when it does get VAT registered – 6mths for services - 4yrs for goods.

Once CIC is a trading company it will be registered for VAT,

Volunteer hrs can be allowed against taxable profit under the Peterhead principle.

Nicola will investigate whether a CIC can start up a CBS.

* Partial permission to start – will discuss with PM and Architect at meeting early July.

Waiting for outcome of COF and full permission to start, will cause delay and possibly create an issue re payments of mortgage down the line. NLHF may look kindly on partial permission to Start to get detailed design to RIBA 4, get consultants out of break clause, go out to tender for main contractor. Will update after meeting.

We will look at packaging up the project, according to funding available – renewables – outside spaces, as funders often have a 12 month spend limit, so have to use in order of receiving.